



JOB OPPORTUNITY

ASSISTANT MANAGER - BUILDING INSPECTION

Permanent, Full Time Position Nelson, BC

REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK)

The RDCK is seeking applications for the **new Assistant Manager position** based in **Nelson, BC**. If you are a certified Building Official looking for a position that develops and enhances your management and mentorship skills, this is the opportunity you have been waiting for. Reporting to the Building Manager, the Assistant Manager oversees daily operations of Building Inspection Services and provides inspection services on large Part 9 buildings and other complex building permit applications. The Assistant Manager works closely with each team member to provide mentoring and training that promotes their ongoing development, as well as acting as the first point of contact for team member's daily inspection and permitting questions. In collaboration with the Manager, the successful applicant will inform and implement procedures that promote consistent, professional Building Inspection services across the Regional District.

This is a management career track position designed for Building Officials looking to develop their managerial skills now. The RDCK offers a fantastic benefits package, work/life balance and an amazing community to call home. Vacation entitlement starts at 4 weeks plus 1 week of leave in lieu of overtime.

Position status: Management - Permanent, Full Time

Hours of work: 35 hours per week

Annual salary range: \$78,869.20 - \$90,013.77 (\$43.33 – \$49.45 per hour)

With an outstanding temperate climate, surrounded by mountains and set on the shores of Kootenay Lake, part of Nelson's charm is its stunning scenery and quintessential small-town atmosphere. But don't let the location fool you - this community boasts a strong and diverse economy. Locals enjoy a wide range of recreational activities year round including skiing, hiking, biking, fishing, ice sports and much more. Join us in the Kootenays and see what everyone's talking about! The RDCK is an equal opportunity employer and promotes diversity in our workforce.

REQUIRED QUALIFICATIONS AND EXPERIENCE:

- Significant knowledge and ability to apply Building, Plumbing and Fire Codes, Local Government Bylaws and Procedures, Provincial Statutes and Enactments relevant to building construction and property development;
- Level 3 Certification with a Building Officials Association (BOABC preferred); or Level 2 with commitment to attain Level 3 within 1 year of commencement.
- Level 1 Plumbing Inspector certification;
- Minimum 5 years experience providing building inspection services, ideally in a regional or municipal setting;
- Minimum of 1 year of supervisory experience;
- Post-secondary diploma or degree in Building Sciences, Science or trade certification in Building or Plumbing;
- Satisfactory Criminal Record, valid BC Drivers License and a satisfactory Drivers Abstract,.

This posting, along with a detailed job description, can be found on our website at www.rdck.ca under Administration, Jobs & Employment Opportunities. Applications in the form of a resume and cover letter listing qualifications, experience and skills relative to the position will be accepted by email or post until **this position is filled**. If you have any questions about this position, please contact us by phone or email.

Human Resources, Regional District of Central Kootenay Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4

E-mail: humanresources@rdck.bc.ca **Phone:** (250) 352-8150

Thank you for your interest in working with the Regional District of Central Kootenay.

All submissions will be acknowledged although only those individuals shortlisted to participate in the interview/testing process will be contacted again.

This posting may be used to fill other similar positions with the RDCK over the next six months.